

VOLUNTEER APPLICATION

**PERSONAL INFORMATION:**

**(Please Print All Information)**

Last Name First Name Middle Initial

Address City State Zip Code

Phone No.: E-Mail \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth: / / .

Are you a year-round resident? \_\_\_Yes \_\_\_No

If not, what months are you available? \_\_\_\_\_\_\_\_\_\_\_\_\_­­­­­­­­­­­­­­­­­­­­­­­­­\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**WORK STATUS:**   Employed Retired Unemployed \_\_\_Student

If employed, current place of employment: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone:

**Have you ever committed, been convicted of, pled guilty to, or pled no contest to, a felony or a misdemeanor?** NOTE: Conviction of a crime is not necessarily grounds for disqualification.

NO YES (If yes, please explain):

**TEEN APPLICANTS ONLY**

**🡪Minimum Age is 14 Years Old**

**Would you use these volunteer hours for *Bright Futures?*** Yes\_\_\_ No\_\_\_

**Name of School & Graduation Year** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please state any education, experience, or skills you have that may be of value to East Lake Community Library.**

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**HOW DID YOU HEAR ABOUT OUR VOLUNTEERING OPPORTUNITIES?**

\_\_\_\_\_\_ Friend Library Flyer Road Sign School Program

\_\_\_\_\_\_ Web Site \_\_\_\_\_\_\_ Social Media **­­­­­­­­­­­­­­­­­­­­­­­­­­­­­­**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Other (please specify)

**VOLUNTEER AVAILABILITY**: (please circle the days and times you are available to volunteer)

*\*Note: Volunteering times are flexible upon request*

MON. 9-12 TUES. 9-12 WED. 9-12 THURS. 9-12 FRI. 9-12 SAT. 9-12

MON. 12-3 TUES. 12-3 WED. 12-3 THURS. 12-3 FRI. 12-3 SAT. 12-3

MON. 3-5 TUES. 3-5 WED. 3-5 THURS. 3-5 FRI. 3-5 SAT. 2-4

MON. 5-8 TUES. 5-8 WED. 5-8 THURS. 5-8

­­­­­­­­­­­**VOLUNTEER OPPORTUNITIES:** (Please rank the opportunities available from 1-9 based on your interest level with 1 being the most interested and 9 being the least interested)

*\_\_\_\_ Circulation Responsibilities* – Duties include, but are not limited to, shelving library items, maintaining shelf appearance, pulling on shelf hold items, and checking in returned books.

*\_\_\_\_ Children’s Floor Worker* – Duties include, but are not limited to, shelving children’s items, maintaining cleanliness of children’s room.

*\_\_\_\_ Book Nook* – Duties include, but are not limited to, evaluating, sorting, and pricing donating items for resale.

*\_\_\_\_ Bling Buddies* – Duties include, but are not limited to, sorting, cleaning, pricing, and creatively displaying donated jewelry for the Bling Cabinet.

*\_\_\_\_ Teen Tech Team* – Duties include, but are not limited to, helping patrons with tech-related questions.

*\_\_\_\_ Online Resale* – Duties include, but are not limited to, evaluating, pricing, and listing items for online resale.

*\_\_\_\_ Garden Gurus* – Duties include, but are not limited to researching, planning, and performing the maintenance and expansion of Children’s Garden and library grounds.

*\_\_\_\_ Collection Connection* – Duties include, but are not limited to, driving to and from patron residences and/or community centers to deliver and retrieve library materials. (\*Must be 18+ and willing to undergo a background check)

*\_\_\_\_ Helping Hands* – Duties include, but are not limited to, assisting with library programs, special events, and non-recurring projects.

The information provided in this application is true in all respects, without any willful omissions. I understand that if this application is false in any way I will be dismissed without notice regardless of when the false information is discovered.

I authorize the library to conduct a background check. I certify that all the information provided on this application is accurate and complete to the best of my knowledge.

/ /

SIGNATURE DATE

/ /

PARENT/GUARDIAN SIGNATURE (Minor Applicants Only) DATE

**Questions or Concerns?**

**Contact the Volunteer Coordinator at** [**volunteer@eastlakelibrary.org**](mailto:volunteer@eastlakelibrary.org) **or 727-773-2665.**