



EAST LAKE
Community Library

TOP

10



QUESTIONS?
(727) 773-2665
or
eastlakelibrary.org

4125 East Lake Road
Palm Harbor, Florida
34685



**THINGS TO
KNOW ABOUT
EAST LAKE
COMMUNITY
LIBRARY**



1

24/7 Outdoor Locker System
to retrieve your library materials.

2

Gizmos and Gadgets - A lending library that includes WiFi-HotSpots, game controllers, scanners, household devices, audiovisual components, and recreational games.

3

Collections Connections Delivery Service - For homebound residents in our community, the library comes to you!

4

Museum Passes - FREE family admission to museums throughout Pinellas County.
(Pinellas County Cardholders Only)

5

Passport Services - ELCL is a Passport Acceptance Facility that can assist with new passport applications (by appointment only) and provide passport photo services.

Tech Help - Free one-on-one tech help with our IT Assistant as well as support at our public computers.

SHINE Medicare Assistance - Meet with an expert for free advice and help with reviewing your health care options.

Downloadable e-books, movies, audiobooks from multiple vendors (Overdrive/Libby, Hoopla, CloudLibrary, etc.)

FREE or low-cost programs, workshops, concerts, and special family events for all ages throughout the year.

READ Box - A special collection of new bestsellers to check out immediately - Why wait weeks for a new release?

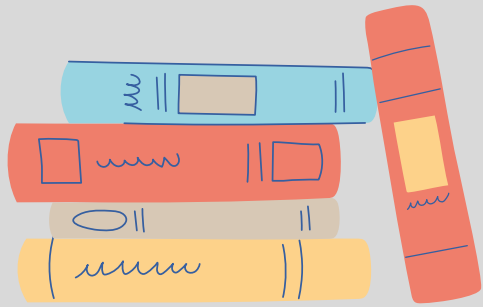
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Loan Periods

28 Days: Fiction; Non-Fiction; and
Audiobooks

14 Days: NEW books and audiobooks;
Music CDs; Gizmos and Gadgets,
Magazines

7 Days: DVDs and Blu-rays

Fines

- You will not be charged overdue fines, but your account will be blocked when items are 10 days overdue.
- Accounts will be unblocked when items are returned in good condition.
- Fines for lost/damaged items will remain on your account.
- ELCL will continue to charge overdue fines for special collections.

*Because of the limited number of items in certain special collections & their cost & popularity, there will still be an overdue fine assessed to these materials: Gizmos & Gadgets; Ready, Set, Read Kits; Tools for School; Launchpads; & Mobile HotSpots.

Holds

Cardholders can request up to 25 items to be reserved. Items will be held for 7 days.



About Us

The East Lake Community Library aspires to be the center of information and discovery in the community. Through innovative programming, relevant collections, and responsive services, its goals are to support lifelong learning and the joy of reading, and to provide cultural and recreational opportunities for residents of all ages.

Hours

Monday - Wednesday: 10:00am - 8:00pm

Thursday: 12:00pm - 8:00pm

Friday: 10:00am - 5:00pm

Saturday: 10:00am - 4:00pm

Sunday: CLOSED

Location

4125 East Lake Road
Palm Harbor, FL 34685

Contact

Phone: 727-773-2665

***www.eastlakelibrary.org**

*www.facebook.com/eastlakelibrary

*www.facebook.com/eastlakelibrarykids

*www.facebook.com/eastlakelibraryteens

www.twitter.com/



EAST LAKE COMMUNITY LIBRARY

Strengthening our community
through inspiration, enrichment
and education.

Loan Limits

Cardholders are limited to the following amount per visit, per card:

- 25 DVDs and 25 Blu-rays
- 2 ReadBox DVDs; 2 ReadBox Books
- 5 Interlibrary Loans (ILL) and 5 Electronic Games
- 25 Audiobooks and 25 Music CDs
- 50 Books and 50 Magazines
- 2 different Gizmos and Gadgets
- 2 different Museum Passes

Renewals

As long as an item is not being held for other patrons, all materials (except ReadBox Items, ILLs, & Mobile Hotspots) can be renewed a maximum of 3 times. DVDs & Blu-rays can be renewed once. This can be done in ELCL, by phone, or online through the Library's homepage in your patron account.

Adult Status

Anyone over 16 years of age with a valid Driver's License with Pinellas county address will receive an adult library card and is subject to the "Patron Confidentiality" section of ELCL's "Policies and Procedures"

Juveniles

Children under 16 years of age must be accompanied by a parent or guardian with a valid photo ID to receive a card.

You can use your library card at any Pinellas Public Library Cooperative (PPLC) library! You may also return your PPLC items to any PPLC library!

Online Patron Account

Cardholders may access their account through the ELCL webpage to:

- Search the catalog
- Renew library items
- View due dates
- Place requests for holds
- PINs are typically the last 4 digits of your phone number

Services

- 24/7 Locker System
- Author Showcase and Book Club
- Free Programs/Events
- Gizmos and Gadgets
- Home Delivery--Collection Connection
- Interlibrary Loan
- Mobile Printing
- Museum Passes
- One-on-One Tech Help
- Passports
- Readers Advisory

Digital Resources / Databases

- Ancestry
- Ask-a-Librarian
- A-to-Z Databases
- CloudLibrary
- Florida Electronic Library Florida Memory Project
- Fold3 Library Edition
- Hoopla
- Libby / Overdrive
- Mometrix
- NoveList
- Open Library
- PPLC App
- Pronunciator

Computers and Laptops

Computers and laptops are available with Internet access for 90-minute sessions. Please see a staff member for details. Patrons in good standing may be provided with another 90-minute session. Only 2 continuous sessions will be allowed.

The ELCL offers free Wi-Fi for visitors who would like to use their laptop in the library.

Faxing, Scanning, and Printing

We provide faxing and scanning services (outgoing only), as well as printing and photocopying services for a fee:

- Faxing/Scanning: \$1.00/pg
- Printing/Photocopying:
- B/W: \$0.20/pg
- Color: \$0.75/pg





NO CARD? NO PROBLEM!



Download the Pinellas Library Cooperative app on the App Store or Google play!



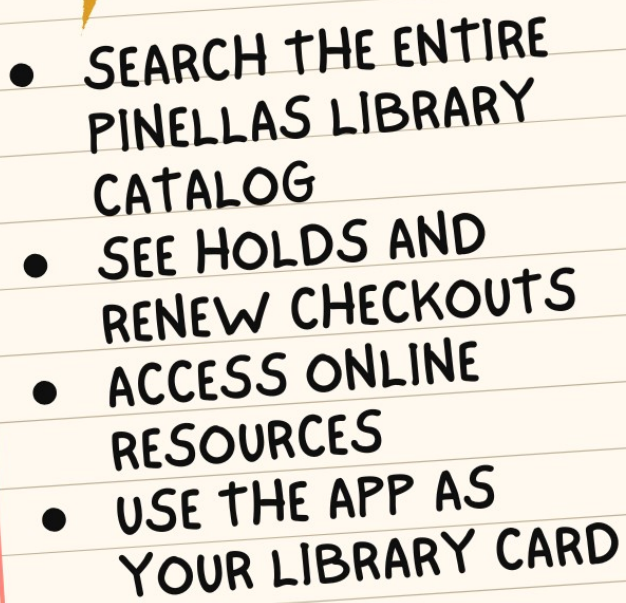
Download on the
App Store



GET IT ON



Google Play

- 
- SEARCH THE ENTIRE PINELLAS LIBRARY CATALOG
 - SEE HOLDS AND RENEW CHECKOUTS
 - ACCESS ONLINE RESOURCES
 - USE THE APP AS YOUR LIBRARY CARD

Find out more at
<https://pplc.us/mobile-app/>



GIZMOS AND GADGETS

ENTERTAINMENT AND TECH



- CD player
- Chromebook
- DVD & CD Drive
- DVD & Blu-Ray Player
- Drawing Tablet
- Drawing Tablet with Screen
- Gimbal Phone Stabilizer
- MIDI Controller
- Portable Projector
- Podcast Kit/Audio Mixer
- VHS to Digital Converter
- White Noise Machine
- Portable Speaker
- Portable Charger
- Wi-Fi Hotspot
- Go Pro
- Green Screen

- Portable Projection Screen
- Portable Scanner
- Ring Light
- Roku Stick
- Webcam



[HTTPS://EASTLAKELIBRARY.ORG](https://eastlakelibrary.org)

FUN AND GAMES

- Folding Beach Wagon
- Playstation 5 Controller
- Nintendo Switch Controller
- Karaoke Machine
- Bocce Ball Set
- Beach Tent
- Cornhole Set
- Croquet Set
- Pickleball Set
- Giant Jenga



DIY AND HOBBIES

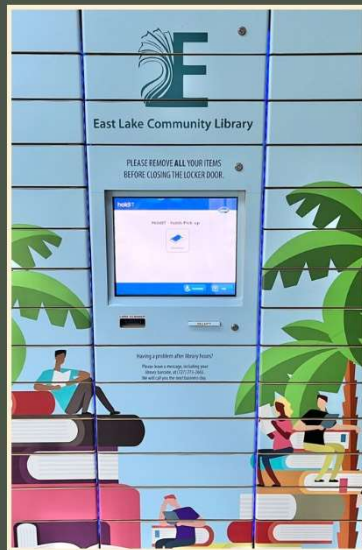
- Automotive Code Reader
- Air Quality Monitor
- Electricity Usage Monitor
- Air Compressor
- Sewing Machine
- Stand Mixer
- Birding Kit



**EAST LAKE
COMMUNITY LIBRARY**

OPEN 24 HRS

LOCKER PICKUP



**Scan the
QR code
for tips
and tricks!**

- Place your favorite books on hold every day of the week by calling, using the PPLC website, or reserving it in person. We'll keep your books safe in our locker pickup!
- Items exceeding the 5 day period will be returned.
- Visit the lockers at the side of the main entrance, scan your library card and enter in your pin. When the locker opens, your items are automatically checked out.
- Be sure to close the locker and take the receipt!

4125 EAST LAKE ROAD, PALM
HARBOR
(727)773-2665
EASTLAKELIBRARY.ORG



Are you or someone you know unable to temporarily or permanently leave home due to illness, disability, or extenuating circumstances?

Would you like to receive library materials at home?

You make qualify for our free library home delivery service which is open to all ages.

To inquire about the program, enroll or schedule a delivery please visit our website for more information and an application, email: elclcc@eastlakelibrary.org or call 727-773-2665 to speak to our Outreach Coordinator

4125 East Lake Road
Palm Harbor, FL 34685
727-773-2665
www.eastlakelibrary.org

Library Home Delivery patrons may call to request information, qualify for service or ask for specific materials. We'd be happy to recommend titles, authors or your next favorite read by utilizing our "Perfect Picks" questionnaire.

A Library Outreach Coordinator or volunteer will deliver and pick up items at your home on a bi-monthly basis. All items are checked out with a PPLC library card.

East Lake Community Library's collection includes audio, regular & large print books, DVD's, movies and magazines, as well as our wide array of digital resources.

Have an e-reader & internet service?

Ask our Outreach Coordinator about downloading e-books, e-magazines & movies via our digital resources.

EAST LAKE COMMUNITY LIBRARY'S



Collection Connection
Home Delivery Service

*Bringing the library to
your door with a smile!*



Who qualifies for free home delivery service?

- East Lake residents who live in the East Lake Community Fire District with a temporary/permanent condition that restricts mobility.

What materials can be delivered?

- Regular/large print, audio books, graphic novels, paperbacks, DVD's, or magazines owned by East Lake Community Library.

How does home delivery work?

- Obtain a library card if you don't already have one.
- Return completed Home Delivery Service Application.
- Complete a phone interview to determine eligibility & need (we will contact you).
- We offer bi-monthly deliveries.
- Return previously checked out times when your new delivery arrives.

EAST LAKE COMMUNITY LIBRARY COLLECTION CONNECTION HOME DELIVERY SERVICE APPLICATION

Name: _____

Address: _____

Phone: _____ Email: _____

I am unable to visit the library due to a/an:

- Permanent Condition
- Temporary Condition
- Extenuating Circumstance

Please estimate the date range needed for delivery service: _____

Type of Service:

- I would like to select my own materials
- I would like materials selected for me based on my interests

Items I would like to receive:

Books (check type preferred) Large Print Regular Print
CD Audio Books DVD's Magazines _____ Other

Please return this completed application or scan & email to:

East Lake Community Library
Attn: Collection Connection
4125 East Lake Rd.
Palm Harbor, FL 34685
Email: elclcc@eastlakelibrary.org

E-Book and Audiobook Resources



Hoopla has access to tons of content! Stream on most devices or download the Hoopla digital app for iOS, Android, Kindle Fire, and Roku.

Facts and Features:

- Audiobooks available for 21 days
- Movies available for 3 days
- Music available for 7 days
- 4 downloads per patron per month



Libby/Overdrive provides access to tons of different content to your Kindle, iPad, Nook, or other eReader.



Facts and Features:

- Items can be checked out for 7 days
- 10 item checkout limit
- 5 item hold limit
- Audiobooks, magazines, and movies

With **Cloud Library** you have access to titles from other libraries in the Florida CloudLink Cooperative.

It works with most devices!

Facts and Features:

- Items are checked out for 14 days
- 3 item limit
- 3 holds per person
- eBooks and Audiobooks



Museum Pass Information

ELCL

Pass Details

Each PPLC member library has museum passes for each museum. Passes are valid for 2 adults and 3 minors under the age of 18 in a household.

Pass checkouts are restricted to cardholders 18 year of age or older



Physical Passes:

- Imagine Museum
- Leepa-Rattner Museum of Art
- Museum of Fine Arts
- Dunedin History Museum
- The Florida Holocaust Museum
- Tampa Bay History Center
- Florida Craft Museum
- Great Explorations
- Safety Harbor Museum and Cultural Center

Digital Passes:

- Henry B Plant Museum
- The Collection on Palmetto
- Glazer Children's Museum
- Children's Art Museum at Dunedin Fine Art Center
- 1883 Safford House
- The Heritage Museum of Tarpon Springs

Important Info:

- Each pass is valid for one visit within a 7 day loan period
- Check out slip must be shown to admission staff upon entry
- Passes limited to a first come, first serve basis- and not renewable
- Passes available only to Pinellas County residents



For more info about pass availability:

<https://eastlakelibrary.org>

<https://pplc.us/>

East Lake

PASSPORT OFFICE

EAST LAKE COMMUNITY LIBRARY



Get a New Passport

We process the form DS-11: Application for New Passport. We do not process Passport Renewals, but we can provide form and photos. We work by appointment so book one today at eastlakelibrary.com/passports. If we are booked, come on Thursdays for walk-ins!

Thursdays are for Walk-Ins. 12:30pm - 3:30pm

Walk-Ins are first come, first served. Passport agents can answer questions, take photos, or process your application if you are fully prepared. Not prepared? Allow us to help!

Things to Remember

Our office is only permitted to process DS-11 forms. Library processing is \$35 and photos are \$12. You can pay us by cash, check or card. Passport Application fees vary on need, and MUST be paid by check to the "US DEPT OF STATE."



727-773-2665



eastlakelibrary.org/passports



4125 East Lake Road. Palm Harbor, FL 34685

Walk-In Passport Services

East Lake Community Library

Walk in hours: Thursdays Only from
12:30pm-3:30pm

Other days are by appointment only.

4125 East Lake Road,
Palm Harbor, FL 34685
(727)-773-2665
eastlakelibrary.org



Pinellas County Clerk of Court

Walk in Hours: Monday-Friday 8:30am

29582 US 19 North, Clearwater, FL 33761
(727)-464-4876
mypinellasclerk.org

**Please call ahead to make sure
hours have not changed!**





EAST LAKE
Community Library



FINGERPRINTING SERVICES

At *Your* East Lake
Community Library!



FIND OUT MORE:

We provide fingerprinting services for state, federal, employment, or volunteer requirements.

Services are by appointment only.

How much does it cost?
Government Fees (these fees vary) + \$35 Service Fee

APPOINTMENT TIMES:

Mondays – 2:00PM – 6:00PM
Tuesdays – 10AM – 1:30PM
Wednesdays – 10AM – 1:30PM

QUESTIONS? CONTACT US:

727-773-2665



www.eastlakelibrary.org



4125 East Lake Road,
Palm Harbor, FL 34685



TECH SUPPORT

MEET WITH MATT:

Monday through Friday
Library Open
until 4:45 PM

Please call to confirm availability
727-773-2665

TEEN TECH TEAM:

Monday	4pm-6pm
Tuesday	3pm-5pm
Wednesday	4pm-6pm
Thursday	3pm-5pm
Friday	3pm-5pm
Saturday	12pm-2pm

IN PERSON OR EMAIL YOUR
QUESTIONS TO
SUPPORT@EASTLAKELIBRARY.ORG





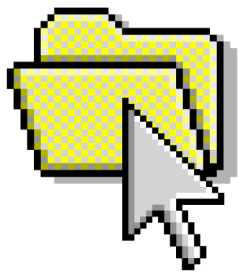
VIRTUAL HELP DESK

MONDAY, WEDNESDAY, FRIDAY, 10AM AND 3PM

Need tech support? Try EAST LAKE LIBRARY'S FREE Virtual Help Desk!



Schedule an appointment online or over the phone for personalized assistance with tech issues from home. Our IT staff will remotely access your device to troubleshoot problems, set up programs, or provide advice. To use this service, you'll need to install AnyDesk temporarily. Our staff will guide you through the installation and help you uninstall it afterward.



IN-PERSON TECH SUPPORT

East Lake Library also offers in-person tech support weekdays until 5:00 PM, no appointment needed, though patrons are encouraged to call ahead.



SCAN TO MAKE AN APPOINTMENT



WE ARE NOW OFFERING
Mometrix
TEST PREPARATION

What?

A test preparation database filled with unlimited access to test preparation materials for over a thousand standardized tests.



Scan the QR code or visit eastlakelibrary.org, highlight the My ELCL tab, select digital resources, and scroll to Mometrix.

Where?

Who?

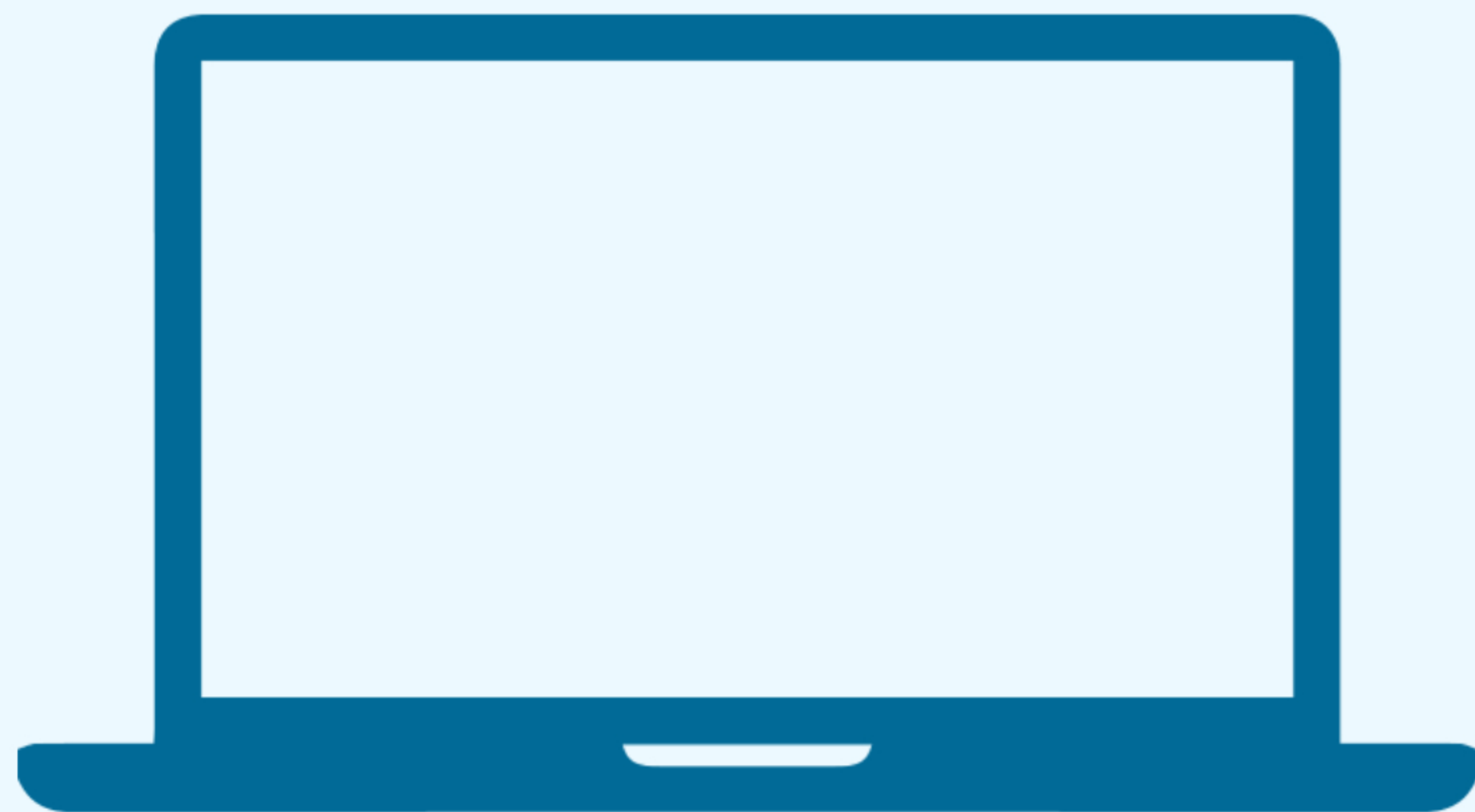
East Lake Community Library card holders have free access!
Say goodbye to large and expensive prep books!



4125 EAST LAKE ROAD,
PALM HARBOR
(727)773-2665
EASTLAKELIBRARY.ORG

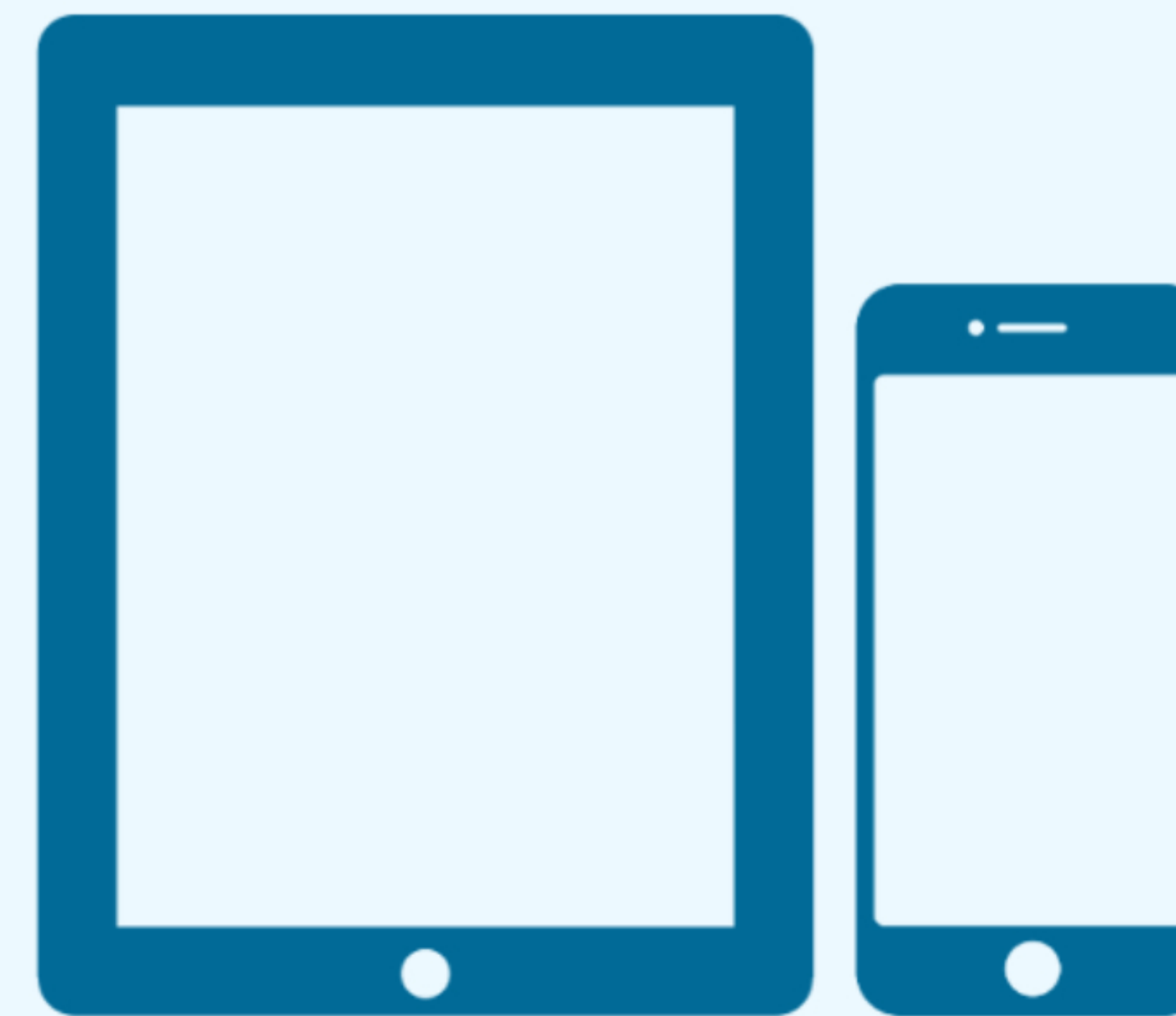
PRINT GUIDE

You can print using the following devices



PRINT FROM A LAPTOP

1. Open a browser and go to print.princh.com
2. Enter the printer ID that can be found below
3. Upload your document(s) and adjust your settings
4. Pay via the LPT:One™ Print Release Terminal





PRINT FROM A MOBILE PHONE OR TABLET

1. Scan the QR code below with your device's camera. Alternatively, you can open your browser and go to print.princh.com and enter the printer ID (found below)*
2. Upload your document(s) and adjust your settings
3. Pay via the LPT:One™ Print Release Terminal

* If you want to print a webpage or email from your mobile phone, we recommend you install the Princh mobile app and follow the tutorial in the app.

East Lake Community Library

FORMAT	COLOR	PRICE	PRINTER ID
	Black/White	\$0.20	 110323
	Color	\$0.75	

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4125 East Lake Road, Palm Harbor, FL, 34685
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